



FINANCIAL ASSISTANCE REQUEST

from Wandsworth Schools' Music Service

Wandsworth Schools' Music has limited funds available to offer financial assistance with tuition fees, as follows:

- Those eligible to apply must be resident in the Borough of Wandsworth.
- The normal remission is 50% of the termly fee.
- 50% remission is available for the 1st study instrumental lesson & ensemble memberships/ theory (i.e. it is not available for 2nd study instrumental lessons)
- Pupils on FSM will also be entitled to discounted instrument hire of £12.50 per term on their 1st study instrument.
- The cost of music books, exam fees, etc are not included for remission purposes. These costs should be met by the parent/carer.
- If assistance is granted, it applies to that year only and a new application must be made each year.
- The criteria are similar to those used for "Free School Meals".
- It is a condition of applying that any change in your financial circumstances will be made known to the Music Service immediately.

Child's First Name

Child's Surname

Parent/Carer Name

Parent/Carer Surname

Postcode

School Attended

Child Date of Birth:

Parent/Carer Date of Birth:

Parent/carer National Insurance Number:

I live in the Borough of Wandsworth (please ensure you have included your postcode to allow verification)

**I declare that the information I have given here is true and complete, and I agree that I will inform WMS of any changes to my financial circumstances.
I also understand that failure to do so may result in my repaying full fees from the date of change.
I agree that you will use the information I have provided to process my claim and will contact other sources as allowed by the law to verify my initial, and ongoing, entitlement.**

.....

Parent/Carer Signature or Type Full Name

.....

Date

PLEASE TURN OVER

Criteria for consideration for remission of up to 50% of fees for Wandsworth Music Academy Activities, run by Wandsworth Schools' Music Service

Pupils in receipt of 50% remission are required to give their full commitment to all Wandsworth Music Academy activities and have regular and punctual attendance at all rehearsals, courses and performances.

The music service reserves the right to withdraw funding should pupils fail to meet the expected level of commitment and progress. The remission will be reviewed termly and continued funding is subject to pupils demonstrating the required level of commitment and progress.

Proof of receipt of one of the benefits listed below must be submitted with your application and dated within the last 3 months.

Income Based Jobseekers Allowance (IBJSA)

Support under Part VI of the Immigration and Asylum Act 1999

Child Tax Credit, provided the parents/carers do not also receive Working Tax Credit and have a combined household annual income that exceeds **£16,190**, as assessed by Her Majesty's Revenue and Customs

Guaranteed element of State Pension Credit, and have a combined household annual income, that does not exceed **£16,190**, as assessed by Her Majesty's Revenue and Customs

Employment and Support Allowance

These details are adapted from the "Free Meals Eligibility Criteria" as issued in April to all maintained schools.

Please return this completed form to:

Music Administrator, Wandsworth Schools Music, Professional Centre, Franciscan Road, Tooting, SW17 8HE

Any questions? please call Music Administration on 020 8871 8703

Rev. Jan 18 CC

Data Protection Act 1998:



The information that you give on this form will be used for the processing of your application for financial support for Wandsworth Schools' Music Service. Your local authority is under a duty to protect the public funds they handle and may use the information you have provided on this form to detect fraud. It may also share this information, for the same purpose, with other organisations that handle public funds.

Office Use Only

Information Checked by: _____ Position: _____

Eligibility Confirmed ()

Non Eligibility Confirmed ()

Date: _____

Please retain on pupils file.