



## **WANDSWORTH MUSIC**

**Position: Music Tutor**

**Hours: Casual Hourly paid by mutual agreement**

**Location: Schools, Music Academy, online and venues as directed**

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### **JOB DESCRIPTION**

#### **Job purpose**

To provide inspirational music teaching to children and young people across Wandsworth.

Wandsworth Music teaches more than 7,000 pupils each year from beginner to diploma standards. In addition to teaching in schools and online, our music tutors teach at the Wandsworth Music Academy and coach and direct a variety of ensembles. Through our team of professional staff, we ensure that Wandsworth's children and young people have access to an exceptional range of musical opportunities; to learn musical instruments; sing; perform in ensembles and choirs; and progress to new levels of musical excellence.

#### **Main duties and responsibilities**

1. To teach to a high standard in schools and/ or the Wandsworth Music Academy and/ or online.
2. To inspire children and young people with a love of learning and making music.
3. To deliver high quality music lessons to individuals, groups and whole classes from beginner to diploma level; differentiated to meet the needs of all learners.
4. To plan and prepare high quality lessons, rehearsals, performances and music examination entry; including the development of resources and the preparation and arrangement of music as required.
5. To direct, conduct and rehearse ensembles and sectional rehearsals as required, including online.
6. To assess, keep accurate records and report on pupils' musical, personal and social progress to a range of stakeholders.
7. To participate in performances, courses, tours, professional development opportunities and meetings as required.
8. To undertake administrative, organisational and basic instrumental maintenance tasks (e.g. changing strings/ reeds, oiling valves etc.) related to the duties described above.
9. To ensure good discipline and behaviour with due regard for pupil's health, safety and well-being.
10. To undertake any other reasonable duties requested by the Head of Music Service or Line Manager

#### **General duties**

11. To comply with all policies and procedures in relation to safeguarding, child protection, data protection and health and safety.
12. Carry out all duties in accordance with Wandsworth Music's equal opportunities policy with respect to the staff and public, actively promoting equality and seeking to prevent and overcome disadvantage and discrimination.

*This job description is not intended to be an exhaustive list of the duties required of any particular post or postholder.*

## PERSON SPECIFICATION

We want music tutors who aspire to the highest levels of musicianship, both for themselves and the children and young people they teach.

### Qualifications

1. Qualifications indicating a high level of musical understanding, awareness and proficiency in your area of specialism (e.g. music technology, instrumental etc). A music degree and/or performing or teaching diplomas are desirable but not essential.

### Experience, Skills & Knowledge

2. Experience of performing, creating or facilitating music at a high-level. Professional performing experience is desirable.
3. The ability to model and demonstrate effectively both on your instrument(s) and by use of the voice. The ability to model high level performing standards on your first study is desirable.
4. Excellent pedagogical knowledge and skills to teach your first study instrument/ voice. Evidence of successful teaching practice is desirable.
5. An excellent understanding of the promotion of good instrumental/ vocal health through good posture and/ or instrument hold.
6. Knowledge, skills and willingness to teach instruments of the same musical family as your first study.
7. Knowledge of how to differentiate teaching to meet the interests, needs, and learning styles of a wide range of children and young people.
8. Experience of developing and adapting resources to respond to learners' interest and needs
9. Experience of managing learning in groups: how to 'read the room' and create learning that offers a level of challenge and independence appropriate to age, ability, capacity and context.

### Values & Personal Qualities.

10. The ability to provide clear and coherent written material, particularly for planning and assessment.
11. Ability to communicate clearly and effectively to a range of audiences when teaching, rehearsing and/or presenting.
12. Enthusiasm, initiative and the motivation to achieve excellent musical standards.
13. The ability to work collaboratively and creatively to find solutions.
14. Ability to reflect on, refine and develop teaching practice.

### Equal Opportunities

15. Ability to demonstrate an understanding of Wandsworth Music's equal opportunities policy in respect of service

delivery, and an awareness of the needs of differing cultural groups and minority groups.

Wandsworth Music is committed to hiring a diverse workforce.

**We are committed to safeguarding:**

WM is committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share and demonstrate this commitment. The successful candidate will need to meet the requirements of the person specification and will be subject to pre-employment checks including an enhanced DBS check and satisfactory references. This post is exempt from the provision of the Rehabilitation of Offenders Act 1974.